

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Katherine Doughty



To: Members of the Finance and Audit Committee

Cllrs: Boulton, Castle, Farmer, Ford, Finn, Leniec, Morgan, Norris, Webb, Wild and Wise

You are summoned to attend an extra meeting of the Finance and Audit Committee on Monday 8th December 2025 at 7.00pm.

Press & Public are invited to attend in person or via this link: [Click here to join the meeting](#)

Questions can be submitted to: office@faringdowntowncouncil.gov.uk

AGENDA

1. Apologies for absence

To receive and note apologise for absence.

2. Minutes and notes of meetings

To agree minutes of a meeting held on **Monday 11th November 2025.**

3. Declarations of Interest & requests for dispensations

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

4. Public Participation Time

This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk at least 3 working days before the meeting.

5. To consider an urgent recommendation from the Facilities Committee held prior to this meeting (Monday 8th December 2025) and use of Reserves.

a) Town Council vehicle - To consider recommendations for a replacement vehicle.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

6. Lechlade Road Allotments Lease

Further to the review of Heads of Terms minute ref. 20/10/24, to consider entering into a new:-

- a) Deed of Covenant.
- b) Lease agreement.

A handwritten signature in black ink, appearing to read 'K. Doughty'.

**Town Clerk
2nd December 2025**