

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Katherine Doughty



Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 10th November 2025 at 7:00pm in the Jubilee Room, Pump House, Faringdon

Cllrs. present: Farmer (Chair)
Castle
Famakin
Leniec
Webb
Wild
Wise
In attendance: Katherine Doughty, Town Clerk
Margaret Nairne, Town Clerk's Assistant
D/Cllr. Lucy Edwards
In attendance online: Cllr. Ford

1/10/25 Apologies for Absence

Apologies for absence were NOTED from Cllr. Boulton, Cllr. Finn, Cllr. Ford, Cllr. Morgan, Cllr. Norris.

2/10/25 Minutes of last Meeting – Monday 13th October 2025

The Minutes of the meeting held on Monday 13th October 2025 were signed as a correct record.

3/10/25 Declarations of Interest & requests for dispensations

None

4/10/25 Public Speaking and Question Time

None

5/10/25 Thames Valley Police report

PC Norris to provided a written update report on the latest incidents and data. The Clerk will let him know future Full Council meeting dates and also inform him that Faringdon Town Council would welcome the re-establishment of the Neighbourhood Action Group.

6/10/25 County Councillor and District Councillor's Reports

Members NOTED the report from C/Cllr. Thomas and D/Cllr. Edwards. The County and District Councillor reports will be available online at <https://www.faringdowntowncouncil.gov.uk/homepage/reports/>.

7/10/25 Items for Information

- a) Members NOTED the Action List
The audit of empty shops will be put on hold for the time being.
- b) Members NOTED a Town Centre Regeneration Working Party Meeting has been arranged for Monday 15th December at 12.30pm.

8/10/25 Correspondence

Members NOTED a list of correspondence circulated by email up to and including 10th November 2025.

9/10/25 Reports from Outside Bodies

None

10/10/25 Clerk's Report

Members NOTED the Clerk's report. Subsequent to this members discussed the possibility of being more pro-active regarding the ownership of assets, for example parks and playgrounds. Members agreed that the Facilities Officer should be asked to draw up list of leases which could potentially be part of a transfer of assets.

11/10/25 Chair's Activity Report

Members NOTED the Chair's verbal activity report.

12/10/25 Reports from Committees

Members received and NOTED minutes, reports and recommendations from the following committee meetings, including decisions taken under delegated authority:

- a) Grants Sub-Committee – 20th October 2025
- b) Finance & Audit Committee – 20th October 2025
- c) Planning & Highways Committee – 27th October 2025.

13/10/25 Finance

- a) Members considered and Cllr. Leniec PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to approve the Schedule of Payments up to and including 10th November 2025 including those paid under delegated authority.
- b) Members agreed to update signatories for the Council's Co-Op Bank account and to include Cllr. Castle.

14/10/25 14. CCTV

- a) Members reconsidered a Cedar Telecom quotation dated 13/10/2025 (£3,896 – whereas £3755 was approved at Finance & Audit Committee Meeting 24th October). Cllr. Leniec PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to approve the updated total.
- b) Members considered the acceptance of conditions letter for the approved S106 funding towards the project and Cllr. Leniec PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to authorise the Town Clerk and Deputy Town Clerk as two named signatories.

15/10/25 Pink Pigeon Artwork – Southampton Street Car Park

Members received an update on the damaged artwork and considered a quote for £691.50 from the artist, to make good the damage. Cllr. Castle PROPOSED, Cllr. Wise SECONDED and it was RESOLVED to go ahead with the quote. It was also suggested that mention is made in the FTC Faringdon Advertiser Newsletter that the rectification of this vandalism has been paid for by the Town Council.

16/10/25 Oxfordshire County Council – Artemis Academy, Faringdon Section 10 public consultation

Members considered the supporting information, including that there will be allowed community use of some of the new facilities, and the Clerk will respond on behalf of the Town Council strongly in support of this new SEND school.

17/10/25 Agenda Items for the next meeting

Items for Monday 8th December 2025 should be forwarded to Clerk by Tuesday 2nd December 2025.

Meeting closed at: 8.00 p.m.

Appendix A. Schedule of Payments November 2025

Name	Notes	£ Payable
Salaries	Salaries	£19,001.01

HMRC	Tax and NI 214-F11H	£6,822.58
OCC Pension CONTS	Pension Contributions	£6,712.50
<i>Subtotal</i>		£32,536.09

BACS payments made early

Name	Details	£ Payable

BACS payments

Name	Details	£ Payable
Aston & James	Stationery	£1.67
Caitlin Nicholls	CEX Hire refund (no longer needed)	£32.40
Tom Dorrington	OTH Hire (rate amendment)	£40.00
Sam Kenyon	OTH Hire refund (access problem)	£50.00
Advanced Imaging Systems	Photocopier	£59.91
Joanne Walsh	OTH Hire refund (cancellation)	£100.00
Filmbank Media	Cinema licence	£104.40
R J Harrison Plumbing & Heating Ltd	CEX Boiler pumps maintenance	£144.00
Vale of White Horse District Council	CEX Premise Licence	£180.00
Advanced Imaging Systems	Photocopier (Sep & Oct)	£191.88
Pyrotec Services Ltd	PH fire extinguisher maintenance	£250.80
Red Sky Creative	2026 Calendars	£265.00
Seldram Supplies	Hygeine/supplies	£270.97
Andrew Townsend Architects	Professional advice CEX & PH	£312.00
Paul's Planters	Town spring display	£370.00
Tectonic Software	Lemon Bookings	£388.00
Pyrotec Services Ltd	PH Emergency lighting and alarm system test	£505.20
Pyrotec Services Ltd	CEX Emergency lighting and alarm system test	£643.20
CF Corporate	Photocopier lease	£841.00
Royle Contractors Groundworks	Art Bench Trail installation	£3,181.17
Jackie Kerr Recruitment	Weeks 27-30	£4,371.36
Heritage Construction	PH sash window refurb	£4,765.78
<i>Subtotal</i>		£17,068.74

Direct Debits		
Name	Details	£ Payable
O2	Mobiles	£26.36
Barclaycard	Card fee	
Peninsula	HR	£637.67
Vale of White Horse District Council	PH Business Rates	£274.00
Cedar Telecom	Telephone/Broadband	£318.04
EE	Mobiles	£37.50
Ayvens	Van lease	£152.53
Vale of White Horse District Council	CEX Business Rates	£986.00
Lloyds debit card	Repay	£559.89
Co-op credit card	Repay	£4.38

Total Town Council Invoices		£52,574.84