

# FARINGDON TOWN COUNCIL

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Clerk: Katherine Doughty



## To: Members of the Finance and Audit Committee

*Cllrs: Boulton, Castle, Farmer, Ford, Finn, Leniec, Morgan, Norris, Webb, Wild and Wise*

**You are summoned to attend a meeting of the Finance and Audit Committee on Monday 12<sup>th</sup> January 2026 at 7.00pm.**

**Press & Public are invited to attend in person or via this link: [Click here to join the meeting](#)**

**Questions can be submitted to: [office@faringdowntowncouncil.gov.uk](mailto:office@faringdowntowncouncil.gov.uk)**

## AGENDA

### 1. Apologies for absence

To receive and note apologise for absence.

### 2. Minutes and notes of meetings

- a) To agree minutes of a meeting held on **Monday 20<sup>th</sup> October 2025**.
- b) To agree minutes of a meeting held on **Monday 8<sup>th</sup> December 2025**.

### 3. Declarations of Interest & requests for dispensations

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when the item is reached. Unless dispensation is granted, you must withdraw from the room when the meeting discusses and votes on the matter.

### 4. Public Participation Time

This period is designated for public speaking accordance with Standing Order 3 (f). Members of the public are welcome to speak on any business itemised on the agenda for up to 3 minutes. Questions will be restricted to one from each member of public, or a maximum of 3 per meeting. Written notice of questions must be received by the Clerk before the meeting.

### 5. Items for information only to include:

- a) Investment and Interest updates.

### 6. Information Centre

To receive and consider a report.

### 7. Oxfordshire Pension Fund

To consider responding to Oxfordshire County Council's consultation on changes to the Oxfordshire Pension Fund Administration Strategy and agree actions.

### 8. To review the current Earmarked Reserves and agree actions.

### 9. Finance Reports and Precept 2026.27

- a) Office & Establishment

- (i) To receive the current financial report 2025.26.
- (ii) To consider a recommendation from the Grants Sub-Committee meeting held on Monday 20<sup>th</sup> October 2025 to increase the grants budget for 2026.27 to £62,680.
- (iii) To consider draft revenue and grants budget 2026.27.
- (iv) To consider capital expenditure for 2026.27.

- b) Direct Council Expenditure

- i) To receive the current financial report 2025.26.
- ii) To consider draft revenue budget 2026.27.

- c) Faringdon Information Centre
  - i) To receive the current financial report 2025.26.
  - ii) To consider draft revenue budget 2026.27.
  - iii) To consider capital expenditure for 2026.27.
- d) Facilities Committee
  - i) To receive the current financial report 2025.26.
  - ii) To consider recommendations from Facilities Committee meeting held on Monday 8<sup>th</sup> December 2025 and use of Reserves:
    - a. Corn Exchange - To consider a quote for stonework repairs of £3102.
    - b. Corn Exchange – To consider a quote for digital health & safety inspections of £720 p.a.
    - c. Corn Exchange – To consider a quote for new booking software of £2340 p.a.
    - d. All Saints Churchyard - To receive and consider a quote to include memorial headstone testing of £2200.
  - iii) To consider the draft revenue budget 2026.27.
  - iv) To consider capital expenditure for 2026.27.
- e) Community and Partnerships Committee
  - i) To receive the current financial report 2025.26.
  - ii) To consider the draft revenue budget 2026.27.
  - iii) To consider capital expenditure for 2026.27.
- f) To consider a recommendation from the Planning & Highways Committee held on Monday 17<sup>th</sup> November and use of Reserves for planning support services.

**10. Precept request 2026.27**

To consider the precept request for recommendation to Full Council.

**11. To receive full summary including notification of balances at 31<sup>st</sup> December 2025.**

**12. Banking arrangements**

- a) To receive a report on proposals for the re-arrangement of banking.
- b) To consider requiring two authorised signatories and different administration signatories for online banking and agree actions.

**13. Agenda Items**

To consider agenda items for the next meeting.

EXCLUSION OF THE PUBLIC AND PRESS: At the conclusion of this part of the agenda, the Chairman will move that, considering the confidential nature of the business to be discussed, the public, press and broadcast media be excluded for the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960.

**14. To consider the recommendations from the Staffing Sub-Committee meeting held earlier on 12 January as follows:-**

- a) Completion of annual appraisals.
- b) Adjustment of salary ranges.
- c) Adjustment of salary range and Salary Calculation Points for the Town Clerk.
- d) Minor amendment of Activities & Events Officer Job Description.
- e) To note the delegated decision made on 22 December 2025, to appoint Helen Lacey as Activities & Events Officer subject to standard checks and conditions.



Town Clerk  
6 January 2026