

# FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,  
Oxfordshire, SN7 7HL  
Telephone 01367 240281  
office@faringdowntowncouncil.gov.uk  
[www.faringdowntowncouncil.gov.uk](http://www.faringdowntowncouncil.gov.uk)  
Clerk: Katherine Doughty



## Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 8<sup>th</sup> December 2025 at 7:00pm in the Jubilee Room, Pump House, Faringdon

Cllrs. present: Ford (Chair)  
Boulton  
Farmer  
Finn  
Leniec  
Norris  
Palmer  
Webb  
Wise

In attendance: Katherine Doughty, Town Clerk  
Margaret Nairne, Town Clerk's Assistant

### 1/11/25 Apologies for Absence

Apologies for absence were NOTED from Cllr. Castle, Cllr. Famakin, Cllr. Wild

### 2/11/25 Minutes of last Meeting – Monday 10<sup>th</sup> November 2025

The Minutes of the meeting held on Monday 10<sup>th</sup> November 2025 were signed as a correct record.

### 3/11/25 Declarations of Interest & requests for dispensations

None

### 4/11/25 Public Speaking and Question Time

C/Cllr. Thomas spoke to the meeting about the German Twinning Association. The Association would like to encourage support from the Town Council specifically in the form of a new German flag to be placed in the Corn Exchange next to the French flag connected to the French Twinning Association. They also would like to see the town entrance signs updated to include the Twinning with Königstein. These two items will be put on the next Full Council Agenda.

**The Chair PROPOSED and it was SECONDED and RESOLVED to bring forward an item to enable members of the public to speak.**

### 13/11/25(b) Oxfordshire County Council - Proposals to improve Oxfordshire's Fire and Rescue Service in Faringdon.

C.Cllr. Thomas is a member of the joint committee for firefighters and the fire brigade's union and is therefore concerned with any proposed changes to the fire service. Members discussed the proposed changes which would include moving the Faringdon service to a 'day shift' with full-time employees providing the service during the day, rather than the majority being volunteers, who would continue to provide the service overnight. It was agreed to defer finalising FTC's response to the next Full Council meeting on 19<sup>th</sup> January 2026.

## **5/11/25 County Councillor and District Councillor's Reports**

Members NOTED the report from C/Cllr. Thomas and D/Cllr. Edwards. Cllr. Thomas gave a verbal update from the District Council including:

The ongoing decarbonisation of Faringdon Leisure Centre; an issue with litter at Brackendale; issue with flooding on Palmer Road; S106 Wessex Leisure money for a proposed MUGA, noting that the local Netball Club may also like to put forward a bid for some of this money for resurfacing the courts at Faringdon Community College for their use.

C/Cllr. Thomas also gave a verbal report from the County Council including:

The new parking scheme in Faringdon is going ahead; the improvement works at the junction of the A420 and London Road has been completed; She will ask again for an update on the traffic lights to be installed at the Great Coxwell / A420 junction by Wain Homes; various road re-surfacing projects are scheduled for the near future, including the B4019 to Highworth, the Holloway at Great Coxwell, a section of the A417 near Buscot and a section of the A4095 towards Radcot.

## **6/11/25 Items for Information**

a) Members NOTED the Action List

The audit of empty shops will be put on hold for the time being.

b) Members NOTED

## **7/11/25 Correspondence**

Members NOTED a list of correspondence circulated by email up to and including 8<sup>th</sup> December 2025.

## **8/11/25 Reports from Outside Bodies**

None

## **9/11/25 Clerk's Report**

Members NOTED the Clerk's report.

## **10/11/25 Chair's Activity Report**

Members NOTED the Chair's activity report.

## **11/11/25 Reports from Committees and Working Parties**

Members received and NOTED minutes, reports and recommendations from the following committee meetings, including decisions taken under delegated authority:

- a) Finance & Audit Committee – 11th November 2025. Cllr. Ford PROPOSED, Cllr. Farmer SECONDED and it was RESOLVD to waive the Corn Exchange hire fee for the Christmas Day community lunch.
- b) Planning & Highways Committee – 17th November 2025: deferred to next meeting.

## **12/11/25 Finance**

- a) Members considered and Cllr. Ford PROPOSED, Cllr. Wise SECONDED and it was RESOLVED to approve the Schedule of Payments up to and including 8<sup>th</sup> December 2025 including those paid under delegated authority.
- b) Cllr. Ford PROPOSED, Cllr. Norris SECONDED and it was RESOLVED to approve the Rialtas Gold Scheme subscription for Rialtas for a 3-year period @ £920 p.a.
- c) Members NOTED the Interim Internal Audit Report.

## **13/11/25 Consultations**

Members considered the Council's response to the following consultations:

- a) South & Vale – Members discussed items to be added to the Playing Pitch and Leisure Facilities Strategies consultation form.

b) Oxfordshire County Council - Proposals to improve Oxfordshire's Fire and Rescue Service in Faringdon (see item 4/11/25 above).

**14/11/25 To consider nominations for the High Sheriff Awards 2026**

Members considered nominations for the High Sheriff Awards 2026 and it was PROPOSED, SECONDED and RESOLVED to put forward Peter White for his voluntary work on the electrics and Christmas lights on the Folly Tower over many years.

**15/11/25 Agenda Items for the next meeting**

- German flag for the Corn Exchange and updating of town entrance signs.
- Response to Oxfordshire Fire Service proposed changes.
- Planning and Highways Committee minutes from 17<sup>th</sup> November 2025.

Items for Monday 19<sup>th</sup> January 2026 should be forwarded to Clerk by Tuesday 13<sup>th</sup> January 2026.

Meeting closed at: 8.10 p.m.

## Appendix A. Schedule of Payments December 2025

Name	Notes	£ Payable
Salaries	Salaries	£16,806.29
HMRC	Tax and NI 214-F11H	£5,140.93
OCC Pension CONTS	Pension Contributions	£4,879.30
<i>Subtotal</i>		£26,826.52

### BACS payments made early

Name	Details	£ Payable

### BACS payments

Name	Details	£ Payable
Sarah Johnson	Expenses - Office curtain repairs	£10.00
Sarah L Harries	CEX hire refund	£13.50
June de Chazal	Agency	£14.40
Uffington Museum Trust	Stock	£20.00
Yolanda Williams	Festive Faringdon market stall refund	£25.00
Bryan Matthews	Agency	£47.25
Folly & Wild	Agency	£54.00
Sheila Isabel Irigoyen Zozaya	Agency	£65.25
Jan Fennelly	Agency	£66.60
Advanced Imaging Systems	Photocopier (Nov)	£98.13
SLCC	Training	£99.00
Rotary Club Faringdon & District	Agency	£105.00
The Little Goat Soap Company	Stock	£127.86
Troy Film Agency	Cinema film	£144.00
P & S Wheeler	Agency	£154.35
Zonkey	Website domain name registration 2 yrs	£156.00
Cloudy Group Ltd	TIC laptop repair	£235.20
Faringdon Food Bank	Agency	£315.00
Geoxphere Ltd (Parish Online)	Software	£360.00
R J Harrison Plumbing & Heating Ltd	PH & CEX Gas boiler Services	£450.00
Faringdon In Stitches	Workwear	£494.32
Mike Horran Printing Ltd	Stock	£600.00
Auditing Solutions Ltd	Audit fees	£630.00
Platinum Security Services Limited	Xmas Lights Security	£750.37
B&W Lift Services Ltd	PH Maintenance & Repairs	£957.00
George Scarrott & Sons Family Fun Fairs	Festive Faringdon	£1,200.00
Faringdon Tennis Club	Grant	£2,400.00
Santos Cleaning Services	Cleaning - Oct & Nov	£2,720.00
Citizens Advice	Grant	£4,000.00
Jackie Kerr Recruitment	Weeks 31 - 34 (final)	£4,148.94
Mind's Eye Associated Ltd	PH Maintenance/painting	£6,954.66
<i>Subtotal</i>		£27,415.83

MD Driveways & Patios	New footpath - quote approved by Trustees on 3 November 2025	£4,140.00
-----------------------	--	-----------

<b>Direct Debits</b>			
<b>Name</b>		<b>£ Payable</b>	
Motia	Fuel card services	£3.60	
O2	Mobiles	£26.36	
EE	Mobiles	£38.40	
Barclaycard	Credit card charges	£41.06	
British Gas	OTH Electric	£100.29	
British Gas	PH Electric - Nov	£102.88	
Vale of White Horse District Council	PH Business Rates	£274.00	
Cedar Telecom	Telephone/Broadband	£322.50	
Peninsula	HR & HS	£637.67	
Vale of White Horse District Council	CEX Business Rates	£986.00	
British Gas	CEX Gas - Oct	£1,169.34	

Lloyds debit card	Repay	£2,229.67
Barclaycard	Repay	£282.24

<b>Total Town Council Invoices</b>	<b>£60,456.36</b>
------------------------------------	-------------------