

FARINGDON TOWN COUNCIL

The Pump House, 5 Market Place FARINGDON,
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Clerk: Katherine Doughty



Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 19th January 2026 at 7:00pm in the Jubilee Room, Pump House, Faringdon

Cllrs. present: Ford (Chair)
Castle
Famakin
Finn
Leniec
Palmer
Webb
Wild
Wise

In attendance: Katherine Doughty, Town Clerk
Margaret Nairne, Town Clerk's Assistant
C/Cllr. Bethia Thomas
D/Cllr. Lucy Edwards
2 members of the public

In attendance online: Cllr. Boulton; Cllr. Morgan

1/01/26 Apologies for Absence

Apologies for absence were NOTED from Cllr. Boulton, Cllr. Farmer, Cllr. Lunn, Cllr. Morgan, Cllr. Norris

2/01/26 Minutes of last Meeting – Monday 8th December 2025

The Minutes of the meeting held on Monday 8th December 2025 were signed as a correct record.

3/01/26 Declarations of Interest & requests for dispensations

None

4/01/26 Public Speaking and Question Time

C/Cllr. Thomas thanked FTC and, in particular, Cllr. Leniec, for support with Christmas Lunch at the Corn Exchange which they hope will happen again next Christmas.

C/Cllr. Thomas spoke about the Cross of St George and Union Jack flags that have recently been placed up high lampposts on the edge of Faringdon. Cllr. Thomas is going to set up a community response to the flags celebrating flags of all countries and nationalities and would encourage FTC support for this.

A member of the local German twinning group spoke to propose the purchase of a German flag to be placed in the Corn Exchange alongside the French and Union flags. It was therefore PROPOSED to bring item 14 forward to enable those present to take part. This was SECONDED and RESOLVED.

5/01/26 County Councillor and District Councillor's Reports

Members NOTED the reports from C/Cllr. Thomas and D/Cllr. Edwards which will be available to read at <https://www.faringdowntowncouncil.gov.uk/homepage/reports/>.

Cllr. Wise wished it to be NOTED that Cllr. Thomas had voted today at the Oxfordshire County Council Planning Meeting against the Wicklesham planning application and thereby against Faringdon Town Council's agreed and stated view in support of the application.

Cllr. Webb asked questions about the following:

- Contractors at the old infant school site parking on Woodview and Canada Lane contrary to the planning permission agreement. Cllr. Webb has written to OCC Highways about this.
- Re-surfacing of Folly Park car park. Cllr. Thomas noted that this has been completed.
- Use of the ATP (artificial turf pitch) being created next to the Leisure Centre: Cllr. Thomas noted that other sports will be able to book the use of this pitch through GLL who will be managing it.

6/01/26 Items for Information

- a) Members NOTED the Action List
- b) Members NOTED [Police.UK](https://www.police.uk/) report for Faringdon.

7/01/26 Correspondence

Members NOTED a list of correspondence circulated by email up to and including 19th January 2026.

8/01/26 Reports from Outside Bodies

Cllr. Wise gave a verbal update on the Pump House Project.

9/01/26 Clerk's Report

Members NOTED the Clerk's report.

10/01/26 Chair's Activity Report

Members NOTED the Chair's activity report.

11/01/26 Reports from Committees and Working Parties

Members received and NOTED minutes, reports and recommendations from the following committee meetings, including decisions taken under delegated authority:

- a) Planning & Highways Committee – 17th November 2025 – Recommendation: Creating an Earmarked Reserve of £25,000 for planning support.
- b) Facilities Committee – 8th December 2025 – Recommendation: To procure a new town council vehicle at £29,549 + road tax + warranty (approved at Full Council on 8th December 2025).
- c) Finance & Audit Committee – 8th December 2025.
- d) Faringdon Area Traffic Advisory Committee (FATAC) – 16th December 2025
- e) Finance & Audit Committee – 12th January 2026 – Recommendations:
 - i. To consider a quote from SK Conservation for £3,102 to the Finance and Audit Committee and use of reserves.
 - ii. To recommend a subscription to Inspection Manager for £720 per annum to the Finance and Audit Committee for approval, to go into the budget for 2026.27 and use of reserves.
 - iii. To recommend subscription to Bookteq for £2,340 per annum forward to the Finance and Audit Committee for approval, to go into the budget for 2026.27 and use of reserves.

- iv. To consider a quote from ATA for £2,200 forward to the Finance and Audit Committee for approval and use of reserves.

12/01/26 Finance

Cllr. Ford PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to approve the Schedule of Payments up to and including 19th January 2026 including those paid under delegated authority.

13/01/26 Precept 2026/27 - To consider the draft budget and precept request for 2026/27 as recommended by the Finance and Audit Committee held 12th January 2026.

- a) Members NOTED the budget for 2026/27 as presented.
- b) Members NOTED the precept request for 2026/27 of £607,044 which equates to £172.01 per annum for a band D property. Cllr. Ford PROPOSED, Cllr. Wise SECONDED and it was RESOLVED to approve the precept request for 2026/27 of £607,044

14/01/26 Twinning visits

- a) German Twinning : It was PROPOSED, SECONDED and RESOLVED to add the German flag to the French flag in the Corn Exchange and add Konigstein to Faringdon Town entrance signs. The Facilities Committee is to consider and recommend financial arrangements.
- b) Members NOTED the dates of the 2026 visits to Faringdon and agreed to investigate purchasing (money to come from reserves) and putting up flags around the centre of town to celebrate the French and German visits, possibly using the Christmas tree holders above shops.

15/01/26 To consider drafting a new Emergency Plan and agree actions.

It was PROPOSED, SECONDED and RESOLVED to draft a new Emergency Plan for Faringdon. Cllr. Finn and Cllr. Wise will draw up a draft plan to be sent to Cllr. Norris for consideration before adoption by the Council.

16/01/26 To consider a consultation response to Oxfordshire County Council proposals to improve Oxfordshire's Fire and Rescue Service in Faringdon.

It was RESOLVED to support the change whilst noting that it will detrimentally affect other communities in Oxfordshire.

17/01/26 Agenda Items for the next meeting

Items for Monday 9th February 2026 should be forwarded to Clerk by Tuesday 3rd February 2026.

Meeting closed at: 8.50 p.m.

Appendix A. Schedule of Payments January 2026

Name	Notes	£ Payable
Salaries	Salaries	£19,001.01
HMRC	Tax and NI 214-F11H	£6,822.58
OCC Pension CONTS	Pension Contributions	£6,712.50
<i>Subtotal</i>		£32,536.09

BACS payments made early

Name	Details	£ Payable

BACS payments

Name	Details	£ Payable
Aston & James	Stationery	£1.67
Caitlin Nicholls	CEX Hire refund (no longer needed)	£32.40
Tom Dorrington	OTH Hire (rate amendment)	£40.00
Sam Kenyon	OTH Hire refund (access problem)	£50.00
Advanced Imaging Systems	Photocopier	£59.91
Joanne Walsh	OTH Hire refund (cancellation)	£100.00
Filmbank Media	Cinema licence	£104.40
R J Harrison Plumbing & Heating Ltd	CEX Boiler pumps maintenance	£144.00
Vale of White Horse District Council	CEX Premise Licence	£180.00
Advanced Imaging Systems	Photocopier (Sep & Oct)	£191.88
Pyrotec Services Ltd	PH fire extinguisher maintenance	£250.80
Red Sky Creative	2026 Calendars	£265.00
Seldram Supplies	Hygeine/supplies	£270.97
Andrew Townsend Architects	Professional advice CEX & PH	£312.00
Paul's Planters	Town spring display	£370.00
Tectonic Software	Lemon Bookings	£388.00
Pyrotec Services Ltd	PH Emergency lighting & alarm system test	£505.20
Pyrotec Services Ltd	CEX Emergency lighting & alarm system test	£643.20
CF Corporate	Photocopier lease	£841.00
Royle Contractors Groundworks	Art Bench Trail installation	£3,181.17
Jackie Kerr Recruitment	Weeks 27-30	£4,371.36
Heritage Construction	PH sash window refurb	£4,765.78
<i>Subtotal</i>		£17,068.74

Direct Debits		
Name	Details	£ Payable
O2	Mobiles	£26.36
Barclaycard	Card fee	
Peninsula	HR	£637.67
Vale of White Horse District Council	PH Business Rates	£274.00
Cedar Telecom	Telephone/Broadband	£318.04
EE	Mobiles	£37.50
Ayvens	Van lease	£152.53
Vale of White Horse District Council	CEX Business Rates	£986.00
Lloyds debit card	Repay	£559.89
Co-op credit card	Repay	£4.38
Total Town Council Invoices		£52,574.84