

# **FARINGDON TOWN COUNCIL**

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Clerk: Katherine Doughty



## **Minutes of Full Faringdon Town Council (FTC) meeting held on Monday 16<sup>th</sup> February 2026 at 7:00pm in the Jubilee Room, Pump House, Faringdon**

Cllrs. present: Ford (Chair)  
Castle  
Famakin  
Farmer  
Finn  
Leniec  
Lunn

In attendance: Katherine Doughty, Town Clerk  
Margaret Nairne, Town Clerk's Assistant

In attendance online: Cllr. Boulton; Cllr. Morgan; C/Cllr. Bethia Thomas

### **1/02/26 Apologies for Absence**

Apologies for absence were NOTED from Cllr. Norris; Cllr. Webb; Cllr. Wild; Cllr. Wise;

### **2/02/26 Minutes of last Meeting – Monday 19<sup>th</sup> January 2026**

The Minutes of the meeting held on Monday 19<sup>th</sup> January 2026 were signed as a correct record.

### **3/02/26 Declarations of Interest & requests for dispensations**

None

### **4/02/26 Public Speaking and Question Time**

None

### **5/02/26 County Councillor and District Councillor's Reports**

D/Cllr. Lucy Edwards sent her apologies as she was unable to attend. Members NOTED verbal reports from C/Cllr. Thomas:

County Council report:

- The county council budget has been passed with further investment in highways and other infrastructure specifically in relation to fixing the state of the roads.
- Faringdon library refurbishment 2 years ago has been a great success with borrowing up 30% and footfall up by 40% along with increased use of all the resources.
- Part-night streetlighting: this scheme will be brought in over the next couple of years and will be run in direct consultation with the town.

District Council report:

- Updates provided on Faringdon Leisure Centre all-weather pitch and Brackendale.
- The de-carbonisation of the Leisure Centre will be working very soon.
- The budget has been passed and balanced to protect local services and community facilities.

### **6/02/26 Items for Information**

Members NOTED the Action List

### **7/02/26 Correspondence**

Members NOTED a list of correspondence circulated by email up to and including 16<sup>th</sup> February 2026.

### **8/02/26 Reports from Outside Bodies**

None

### **9/02/26 Clerk's Report**

Members NOTED the Clerk's report.

### **10/02/26 Clerk's external activities**

Members NOTED the Clerk's report.

### **11/2/26 Chair's Activity Report**

Members NOTED the Chair's activity report including that the newly refurbished Oakwood Play Area will open tomorrow following completion of the work and the Chair will hold a formal opening ceremony at Easter.

### **12/02/26 Reports from Committees and Working Parties**

Members received and NOTED minutes, reports and recommendations from the following committee meetings, including decisions taken under delegated authority:

- a) Planning & Highways Committee Meeting – 26<sup>th</sup> January 2026
- b) Grants Sub-Committee Meeting – 2<sup>nd</sup> February 2026
- c) Tucker's Recreation Ground Trust – 2<sup>nd</sup> February 2026
- d) Faringdon War Memorial Trust – 2<sup>nd</sup> February 2026

### **13/02/26 Finance**

- a) Cllr. Ford PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to approve the Schedule of Payments up to and including 16<sup>th</sup> February 2026.
- b) Members approved Bank Reconciliations up to 31<sup>st</sup> January 2026 and confirmed the bank statement totals.

### **14/02/26 To consider assets/services for review under Local Government Reorganisation and agree actions**

Members considered assets and services for review under the proposed Local Government Reorganisation.

Cllr. Ford PROPOSED, Cllr. Castle SECONDED and it was RESOLVED to keep the assets the town council already manages (Parks and Open spaces – Town Park, Elms Tennis Court and Clos Melois/Boules court) and to consider taking on the Library service in principle subject to appropriate funding and freehold agreements.

### **15/02/26 To consider arrangements for the Town Meeting in April and agree actions**

Members discussed the current provision of two Town Meetings a year and agreed to reduce this to one meeting a year in April. The meeting this April will follow the same format as in previous years with a presentation about the work of the town council, including Chairs of committees giving a brief overview of their committee's activities, followed by light refreshments. The Community Awards could go ahead in the autumn with its own separate awards ceremony.

### **16/02/26 To consider and approve a CCTV Policy and Data Protection Impact Assessment (DPIA)**

It was PROPOSED, SECONDED and RESOLVED to approve the CCTV Policy and Data Protection Impact Assessment (DPIA).

**17/02/26 Agenda Items for the next meeting**

Items for Monday 9<sup>th</sup> March 2026 should be forwarded to Clerk by Tuesday 3<sup>rd</sup> March 2026.

Meeting closed at: 7.57 p.m.

## Appendix A. Schedule of Payments February 2026

| Name              | Notes                 | £ Payable         |
|-------------------|-----------------------|-------------------|
| Salaries          | Salaries              | £17,703.99        |
| HMRC              | Tax and NI 214-F11H   | £5,372.05         |
| OCC Pension CONTS | Pension Contributions | £6,043.28         |
| <i>Subtotal</i>   |                       | <i>£29,119.32</i> |

### BACS payments made early

| Name                  | Details              | £ Payable |
|-----------------------|----------------------|-----------|
| SLCC                  | Audit training x 2   | £336.00   |
| Impact EPOS Ltd       | 50% POS system costs | £860.00   |
| Bicester Town Council | Civic event          | £60.00    |

### BACS payments

| Name                                      | Details                               | £ Payable          |
|---|---------------------------------------|--------------------|
| Pyrotec                                   | Replacement battery - OTH             | £8.94              |
| Robert Hammond (OCC)                      | PH hire refund                        | £13.80             |
| Val Hughes (Voices of Faringdon)          | Agency                                | £17.55             |
| C C Field                                 | U3A Gardening - hire refund           | £20.00             |
| Christopher Dyche (Dyche Laser Creations) | Agency                                | £44.10             |
| Folly & Wild                              | Agency                                | £46.80             |
| Jackie Kerr Recruitment Ltd               | Temporary workers                     | £51.96             |
| Independent Living Solutions Ltd          | Hire refund                           | £62.10             |
| J A Fennelly                              | Agency                                | £64.35             |
| The Place                                 | 2025 Town Tours - donation            | £84.00             |
| Filmbank Media                            | Cinema                                | £104.40            |
| Filmbank Distributors Ltd                 | Cinema film                           | £104.40            |
| Town & Green                              | Agency                                | £106.20            |
| Louise Remington                          | Agency                                | £149.85            |
| PHS Group                                 | Commercial waste - 3 venues - January | £296.81            |
| Purple Plumbing People Ltd                | Programmers - CEX                     | £403.35            |
| OALC                                      | ROSPA training                        | £422.00            |
| Pyrotec                                   | Zome plans - PH                       | £594.00            |
| The Inventory Manager Ltd                 | H&S App                               | £864.00            |
| Santos Cleaning Services                  | January cleaning (3 venues)           | £1,340.00          |
| Sports & Play Consulting                  | Final invoice - Oakwood Play Park     | £2,500.00          |
| Sutcliffe Play (South West) Ltd           | Oakwood Play Park Final invoice (CIL) | £95,000.00         |
|   |                                       |                    |
| <i>Subtotal</i>                           |                                       | <i>£102,298.61</i> |

| Direct Debits     |                             |           |
|-------------------|-----------------------------|-----------|
| Name              | Details                     | £ Payable |
| Motia             | Fuel card                   | £3.60     |
| Barclaycard       | Repay                       | £7.00     |
| Robert Hammond    | Hire refund                 | £13.80    |
| O2                | Mobiles x 2                 | £26.36    |
| Barclaycard       | Merchant services           | £30.58    |
| Trade UK/Screwfix | Materials                   | £32.55    |
| Everflow          | Water - 3 venues - February | £93.79    |
| Everflow          | Water - 3 venues - March    | £127.76   |

|               |                      |           |
|---------------|----------------------|-----------|
| Veolia        | Commercial waste     | £137.72   |
| British Gas   | Elec - PH - January  | £238.68   |
| Cedar Telecom | Phones/broadband     | £312.38   |
| Lloyds        | Repay                | £365.39   |
| British Gas   | Elec - CEX - January | £573.30   |
| CF Corporate  | Photocopier lease    | £594.75   |
| Peninsula     | HR/H&S Support       | £637.67   |
| British Gas   | Gas - CEX - January  | £1,480.18 |

|                                    |  |                    |
|------------------------------------|--|--------------------|
| <b>Total Town Council Invoices</b> |  | <b>£137,349.44</b> |
|------------------------------------|--|--------------------|